**September Board Meeting Agenda of LIFE Prep**

**Date:** Monday, September 24, 2018

**Time:** 5:00-6:30 PM

**Location:** LIFE Prep Board Room

Attendees: Emma Mangano, Rachel Paulson, Beau Junker, Megan Williamson, Doug Hepper Beth Kleiter

(Leah Jones // Executive Director, Dawn Jenkins // Anton Group)

Absent: Nou Yang, Lesley Walton

Meeting called to Order at 5:06 pm

\*\*All votes unanimous unless otherwise stated\*\*

**Agenda:**

1. Consent Items:
	* Review/approve agenda
	* Review/approve minutes
		+ Doug motioned to approve consent items - Beth 2nd the motion - motion passed
2. Public Communication to the Board

 None

1. Authorizer Communication – (The Guild)

 None

1. Executive Committee Report – Emma

 No report, did not meet

1. Policy Committee Report – Nou

 Jury Duty policy to be reviewed (minor edits and clarifications)

1. Finance Committee Report – Beau

 Enrollment (287 .. budgeted for 280) - correction in financials to note in Curriculum area (money moved that was used in previous year’s budget, not current)

1. Governance Committee – Emma

 No report - did not meet

1. Parent/Teacher Organization Report – Nou

 No updates - meet first Tuesday of month

1. Enrollment Task Force Report – Myla

 Potentially remove task force from Board agenda and continue as functioning task force within the school

1. Executive Director’s Report – Leah

 -Hispanic Fair 9/28

 -Enrollment 287 generating revenue .... 315 including PreK

 -Working with Kou Vang on potential new building

 -Working on increasing parent involvement through classroom events

 -One suspension in September

1. Other Business
2. Board Actions
	* Approve Jury Duty Policy - Doug motions to approve - Beau seconds. Motion carries
	* Approve financial statements - Beau motions to approve - Beth seconds. Motion carries
3. Adjournment
	* + Megan motions to adjourn - Beau seconds - meeting adjourned

**Next regular board meeting: October 22nd, 2018 at LIFE Prep School.**