**October Board Meeting of LIFE Prep**

**Date:** Monday, October 28, 2019

**Time:** 5:00-6:30 PM

**Location:** LIFE Prep Lower Level Cafeteria

**Board Members Present:**

Kyle Newsome (Board Chair), Laura Mueller,

Doug Hepper, Katie Schlooser, Lesley Walton, Beau Junker, Beth Kleiter

**Board Members Absent:**

Kara Kerr (Director), Larrie Noble

\*\*All votes unanimous unless otherwise stated\*\*

**Agenda:**

1. Consent Items:

o Review/approve agenda

o Review/approve minutes

Lesley motioned to approve consent items - Kyle, 2nd the motion - Motion passed

2. Public Communication to the Board -

* Statements were given to the board by two staff members:
  + Heidi Wilson: expressed concerns about the future of the physical education department
  + Michael Kleven expressed concerns about SPED funding and job security

3. Authorizer Communication – (The Guild) - N/A

4. Executive Committee Report – Kyle

* Yearly onboarding and training for all board members
* Chair and Vice Chair positions

5. Policy Committee Report – Laura

* Looking at Finance and policy edits

6. Finance Committee Report – Dawn

* In good shape.

7. Executive Director’s Report – Kyle reporting for Kara

* Title IV funding:
  + Reading A-Z is back for all teachers
  + IXL - education technology to support individualized instruction and differentiation for grades 3-6 in math, reading and science
  + Jeff Veley: an international award-winning youth motivational speaker specializing in resilience education for bullying prevention will be coming to LIFE Prep. Program will include student assemblies, staff training and parent presentation and follow up materials.
* Marketing Plan
  + Yard signs have been placed throughout the community and have been offered to parents and staff.
  + Web page has been updated
  + Mass mailings (5000 homes) was done on Friday, Oct. 18
  + Flyers are being posted around the community
  + Will be a part of the Charter School Expo
  + Investigating other options
  + Include cultural diversity-how else can we market? More word of mouth.
* Staff
  + Carlo is at Nonviolent Crisis Intervention Training Program this week. He will be the new trainer for special education.
  + Behavior interventionist has been contracted to work with some high concern students. The goal is to support both the students and the teachers.
* Board Training
  + Required to start by November board meeting.
  + Finance training may be done by our finance company.
  + Dr. Mortenson is available for governance and HR training. Date?
  + All training must be completed by June.

8. Other Business

o New community board members - add 2, posted on LIFE Prep website, post to Facebook as well.

o Board Membership Training - need to start in November (See Kara’s notes)

o Elect new Chair and Vice Chair

o Update new member terms 2 or 3 years

o Check by-laws for board meeting attendance policy

o Check signers - Treasurer and Chair

9. Board Actions

* Elect New Vice Chair - Beau Junker nominated

Move to approve: Lesley, Katie 2nd

* Approve check register - Doug motioned, Kyle 2nd

10. Adjournment 5:05 PM

Beth motion, Katie 2nd

**Next regular board meeting and training: Monday, November 18, 4-5pm training, and 5pm meeting.**