**June Board Meeting of LIFE Prep (Minutes)**

**Date:** Monday, June 26, 2017

**Time:** 5:00-6:30 PM

**Location:** LIFE Prep Board Room

Attendees: Julie Yang (board chair), Pang Vang, Doug Hepper, Rachel Larson, Corrie Knudson, Nou Yang, Leah Jones and Qiana Mazique

Meeting called to order at 5:06 pm

**Agenda:**

1. Consent Items:
	* Review/approve agenda
	* Review/approve minutes
2. Special Board Meeting and Agenda motioned to approve by Nou Y., 2nd by Corrie K.
3. Public Communication to the Board (2 minutes each) - None
4. Authorizer Communication – Brad (The Guild) - None
5. Executive Committee Report – Julie
6. Met June 5th to review ED surveys and discuss next steps
7. Pang will be on maternity leave
8. Policy Committee Report – Nou
9. No new policies being reviewed. Discussion occurred by email.
10. Working on reviewing student discipline policy.
11. Finance Committee Report – Pang
	* Financial Report – Dawn (The Anton Group)
12. Review of the May financial statements
13. Board Members signed and reviewed the Related Party Documents
14. Parent/Teacher Organization Report – Qiana/Nou
15. PTO sponsored Ice Cream Social end of year treat for students.
16. Funds were used from the Box Tops earnings for the Ice Cream Social
17. End of the year celebration at East Side Pizza to discuss 2017-2018 school year.
18. Enrollment Task Force Report – Myla (Assistant Director)
19. Planning to meet in July
20. Executive Director’s Report – Leah
21. Discussion of the revised leased agreement.
22. Other Business
	* ED Contract Renewal Feedback/Acceptance – Julie/Leah
23. Contract has been accepted with the option to return to teach stipulation deadline by March 2018 board meeting.
	* Grievance Policy – Julie/Leah
24. Leah and Julie reviewed this policy.
	* Treasurer Role – Julie
25. Considering Doug H. or Camie J. for this role.
	* Governance Committee – Julie/Corrie
26. 6 seats for election
27. Corrie to chair
	* July Board Meeting – Julie
28. No Board Meeting
	* Roster Update – Julie
29. Contact information reviewed
30. Board Actions
	* ~~ED Contract Renewal~~
	* Lease with Morality Clause

 i. Corrie K. motioned to approve, Doug H. 2nd.

* + Approve check register for April and May check logs
1. Corrie K. motioned, Pang V. 2nd.
	* New Treasurer
2. Move to next meeting

1. Adjournment
2. Qiana M. motioned to adjourn, Nou 2nd. Meeting ended at 6:03 pm.

**Next regular board meeting: Monday; August 28, 2017 at 5 PM**